TOWN OF CONSTANTIA

MINUTES - TOWN BOARD MEETING–December 16, 2025

6:00 pm Constantia Town Hall

Present: Frank Tomaino - Supervisor
Ronald Chapman, Michael Donegan, Thomas Moran, Daniel Poné, – Council Members
Rhonda Cottet – Deputy Town Clerk
Warren Bader -Town Attorney
Christene Kieffer – Town Historian
Heidi Tompkins – Tug Hill Commission

CALL TO ORDER:
At 6:00 pm Mr. Tomaino called the town board meeting to order with the pledge of allegiance.

PUBLIC COMMENT:
Mr. Tomaino was thanked for his time serving the Town of Constantia

WASTEWATER:
Nothing to report

PARK AND RECREATION:
Mrs. Zehr was unable to attend the meeting.

HIGHWAY:
Mr. Whitney was unable to attend the meeting. The highway department has been busy plowing a lot of snow.

COUNTY LEGISLATOR:
Mr. Reehil was unable to attend the meeting. However, Mr. Chapman stated he was advised by Mr. Reehil there is a 5 percent decrease in the County tax rate.

TUG HILL COMMISSION:
Ms. Tompkins gave her monthly report for the North Shore & Salmon Rivers Council of Governments. The Shineman Foundation grant schedule is now available. The next NORCOG meeting will be at the West Monroe town hall on February 26, 2026, at 6:30 pm. The annual training will take place at the Turning Stone on April 20 and April 21, 2026. The communities along the north shore of Oneida Lake are developing a regional community guide to highlight local parks, outdoor assets, cultural features, events, scenic locations, and visitor-friendly activities. A community input survey is available for the guide. Constantia will have two pages to fill in the guide.

TOWN HISTORIAN:
Mrs. Kieffer thanked people who attended the historical marker unveiling at the Bernhards Bay store. The County has banners depicting local historical events that are being loaned to the Towns on a rotating basis. Next year the Town should be obtaining historical markers for Revolutionary War veterans buried in the Town.

VOUCHERS:
Mr. Chapman made the motion to accept the following vouchers as listed on Abstract #12 Dated December 16, 2025:

▪ General	432-480	$21,267.50	Sewer	30-31	$ 8,697.00
▪ Highway	206-222	$14,715.46	Trust & Agency	12	$19,257.00

Seconded by Mr. Poné .

Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

BUDGET TRANSFER:

Referring to highway budget transfer number one, Mr. Moran provided the following:

Highway fund DB5110.4 General Repairs CE is $437.53 over budget, and a transfer should be made from DB9950.9 Capital Reserve to offset the overage.

A motion was made by Mr. Moran, seconded by Mr. Donegan to approve the budget transfer

Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

SUPERVISOR:
Mr. Moran made the motion to accept the November 30th supervisor's report as received, seconded by Mr. Poné. .Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

MINUTES:

Mr.Moran made the motion to approve the minutes of the November 6th public hearing and the November 18th town board meeting, seconded by Mr. Chapman.

Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

APPROVAL OF DEPARTMENT REPORTS:

Mr. Poné made a motion to accept the following reports as received:

Justice Simpson, Town Clerk

seconded by Mr. Chapman.

Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

BOARD INITIATIVES AND COMMENTS:

There were two bids received for renovating the new town hall. Both bids were done incorrectly. Mr. Tomaino recently learned due to the scope of the project, each stage of the project has to be bid and bonded separately. Also, there must be a contract manager to oversee the project.

Mr. Donegan made a motion to reject the bids, seconded by Mr. Moran

Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

Senator Ryan's office is giving out $250,000 capital grants.

Mr. Chapman made a motion for Mr. Tomaino to sign and send a letter to Senator Ryan for a capital grant for the new town hall, seconded by Mr. Poné

Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

The organizational meeting will be held on January 6, 2026, at 6:00 p.m.

Mr. Tomaino stated that it has been an honor and a pleasure to serve the Town as Supervisor the last four years. Mr. Chapman then presented Mr. Tomaino with a plaque from the Town for his service.

ADJOURN:

At 6:26 pm Mr. Chapman made the motion to adjourn, seconded by Mr. Donegan
Carried: Ayes: Moran, Chapman, Poné, Donegan, Tomaino

Respectfully submitted:
Rhonda Cettet
Deputy Town Clerk